

<b>Subject:</b>	<b>Commissioning</b>		
<b>Date of Meeting:</b>	<b>20 July 2009</b>		
<b>Report of:</b>	<b>Director of Children's Services</b>		
<b>Contact Officer:</b>	<b>Name:</b>	<b>Steve Barton</b>	<b>Tel:</b> <b>29-6105</b>
	<b>E-mail:</b>	<a href="mailto:Steve.barton@brighton-hove.gov.uk">Steve.barton@brighton-hove.gov.uk</a>	
<b>Key Decision:</b>	No	Forward Plan No. N/A	
<b>Wards Affected:</b>	All		

### FOR GENERAL RELEASE/ EXEMPTIONS

#### 1. SUMMARY AND POLICY CONTEXT:

- 1.1 This report summarises work by the Children and Young People's Trust (CYPT) and NHS Brighton and Hove to strengthen arrangements for commissioning services for children and young people and their families in Brighton and Hove.
- 1.2 The report outlines work with the new national Commissioning Support Programme sponsored jointly by the Department of Children, Schools and Families (DCSF) and Department of Health (DH) and asks the Board to participate in a short self-analysis exercise as part of initiating a wider change management programme.

#### 2. RECOMMENDATIONS:

The Board is asked:

- 2.1 To endorse the change management programme outlined in this report.
- 2.2 To complete a self-analysis exercise as part of that change management programme (paragraph 3.6).

#### 3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 Arrangements for commissioning children's services vary widely across the country and the government has identified this as a priority for improvement in a number of recent policy documents including:
  - National Children Plan Review: 2008
  - Children's Trusts: statutory guidance on interagency cooperation: 2008
  - Healthy Lives Brighter Futures – a strategy for children and young people's health: 2009
  - Children and Young People's Plans Guidance: 2009

- 3.2 The Apprenticeships, Skills and Children's Bill currently before Parliament seeks to address fundamental questions about the nature and governance of Children's Trusts and is likely to affect future commissioning arrangements. More immediately the DCSF and DH have jointly sponsored a national Commissioning Support Programme (CSP) to provide a 'universal' package of support and training to all children's services and a 'bespoke' package tailored to the needs of each local area including 20 days no cost consultancy.
- 3.3 The Director of Children's Services and the Deputy Chief Executive of NHS Brighton and Hove have agreed 5 priority work streams for our bespoke change programme:
- Finance and the Section 75 agreement
  - Commissioning arrangements
  - Governance arrangements
  - Performance, impact and efficiencies
  - Safeguarding
- 3.4 A number of development activities have taken place in the first quarter of 2009/10 including scoping meetings in respect of finance and the section 75 agreement and a Commissioning Study Day when managers from the Children and Young People's Trust and NHS Brighton and Hove completed the Self Analysis Tool and began work on a Commissioning Framework for children's services.
- 3.5 The change programme has also informed the restructuring of the CYPT's leadership and management arrangements which includes creation of a new Strategic Commissioning and Governance Branch. A consultation paper to CYPT staff about the next stage of the re-organisation proposed a new Head of Commissioning post to lead a Strategic Commissioning Unit responsible for delivering a joint commissioning model developed by the CYPT and NHS Brighton and Hove i.e.
- *Strategic commissioning*: led by the Strategic Commissioning Unit including whole service commissioning across the CYPT, system level transformation through an improved commissioning framework including new procurement, governance and capacity building arrangements
  - *Operational or local commissioning*: will continue in the CYPT for services affecting specific groups and/or communities including early years, education and training and locality/school clusters
  - *Individual commissioning*: by lead professionals to deliver packages of support for individual children, young people or families
- 3.6 The change programme recognises the Board has a key role to play in shaping arrangements for commissioning services for children and young people. The Board is therefore asked to complete the Self-Analysis Tool (Appendix 2) and return it to Nara Miranda by Monday 3<sup>rd</sup> August. The results will be analysed alongside the same exercise completed by managers and a further report will be brought back to the next Board identifying key issues and priorities.

#### **4. CONSULTATION**

- 4.1 The issues addressed in this report have been subject to consultation with key partners and with managers within the CYPT

#### **5. FINANCIAL & OTHER IMPLICATIONS: TO FOLLOW**

##### Financial Implications:

- 5.1 There are no immediate financial implications of this report.

*Finance Officer Consulted: Jeff Coates*

*Date: 03/07/2009*

##### Legal Implications:

- 5.2 There are no immediate legal implications of this report.

*Layer Consulted: Natasha Watson*

*Date: 07/07/2009*

##### Equalities Implications:

- 5.3 The recommendations in the report are consistent with and support the equalities policies of partners' agencies.

##### Sustainability Implications:

- 5.4 There are no immediate sustainability implications of this report.

##### Crime & Disorder Implications:

- 5.5 There are no immediate crime and disorder implications of this report.

##### Risk and Opportunity Management Implications:

- 5.6 Strengthening arrangements for commissioning services for children and young people and their families demonstrates effective risk and opportunity management.

##### Corporate / Citywide Implications:

- 5.7 The recommendations in this report are consistent with similar work across the council's Adult Social Care Services and NHS Brighton and Hove.

#### **6. EVALUATION OF ANY ALTERNATIVE OPTION(S):**

- 6.1 Paragraphs 3.1 and 3.2 outline the reasons why there are no alternative options at this stage.

#### **7. REASONS FOR REPORT RECOMMENDATIONS**

- 7.1 The recommendations are a necessary next step in the development of the CYPT.

## SUPPORTING DOCUMENTATION

### Appendices:

#### **Appendix 1- Commissioning Self-Analysis Tool – Guidance**

Brighton and Hove has worked with the national Commissioning Support Programme since its inception and we are using the same draft self-analysis tool used by CYPT managers in April, rather than the final finished version, so that we collect and can analyse consistent local information. Electronic copies of the documents will be sent to you.

You are asked to complete the Self-Analysis Template (Appendix 2) – either electronically or on a hard copy and to return it to Nara Miranda ([Nara.Miranda@Brighton-Hove.Gov.uk](mailto:Nara.Miranda@Brighton-Hove.Gov.uk)) by **Monday August 3<sup>rd</sup>**.

The template sets out 13 standards for commissioning services for children and young people. The standards are divided into 3 sections:

- Section A: Commissioning Governance and Framework
- Section B: Commissioning Activity
- Section C: Commissioning Capacity and Competence

Board Members are asked to:

- Score each of the 13 standards on a scale of 1-5 (see below)
- Add written comments in the 'summary of progress' section

Scoring:

- Score 1: We have no clear agreement about what is needed to move forward
- Score 2: We do agree what is needed, and have begun to move forward
- Score 3: We are making progress towards meeting the standard
- Score 4: We are making very good progress towards meeting the standard
- Score 5: The standard is fully achieved across the Children's Trust

Appendix 3 describes the standards in more detail by providing illustrations of the evidence you might see for each score and by asking a number of questions or prompts.

#### **Appendix 2- Self Analysis Template: for completion**

#### **Appendix 3 - Self Analysis Tool: prompts and guidance for completion**